

MYED COURSE

SELECTION

École George Elliot Secondary

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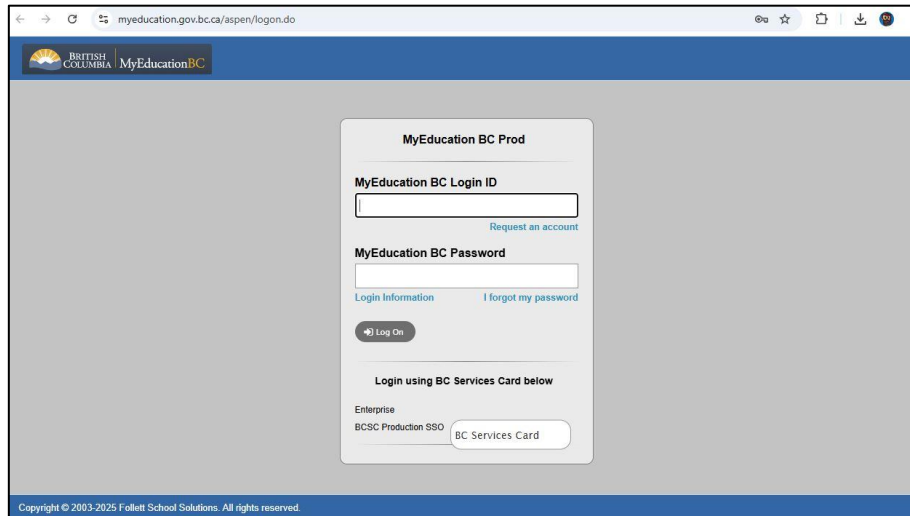
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WHAT IF I AM STUCK?

1. ACCESSING MYED

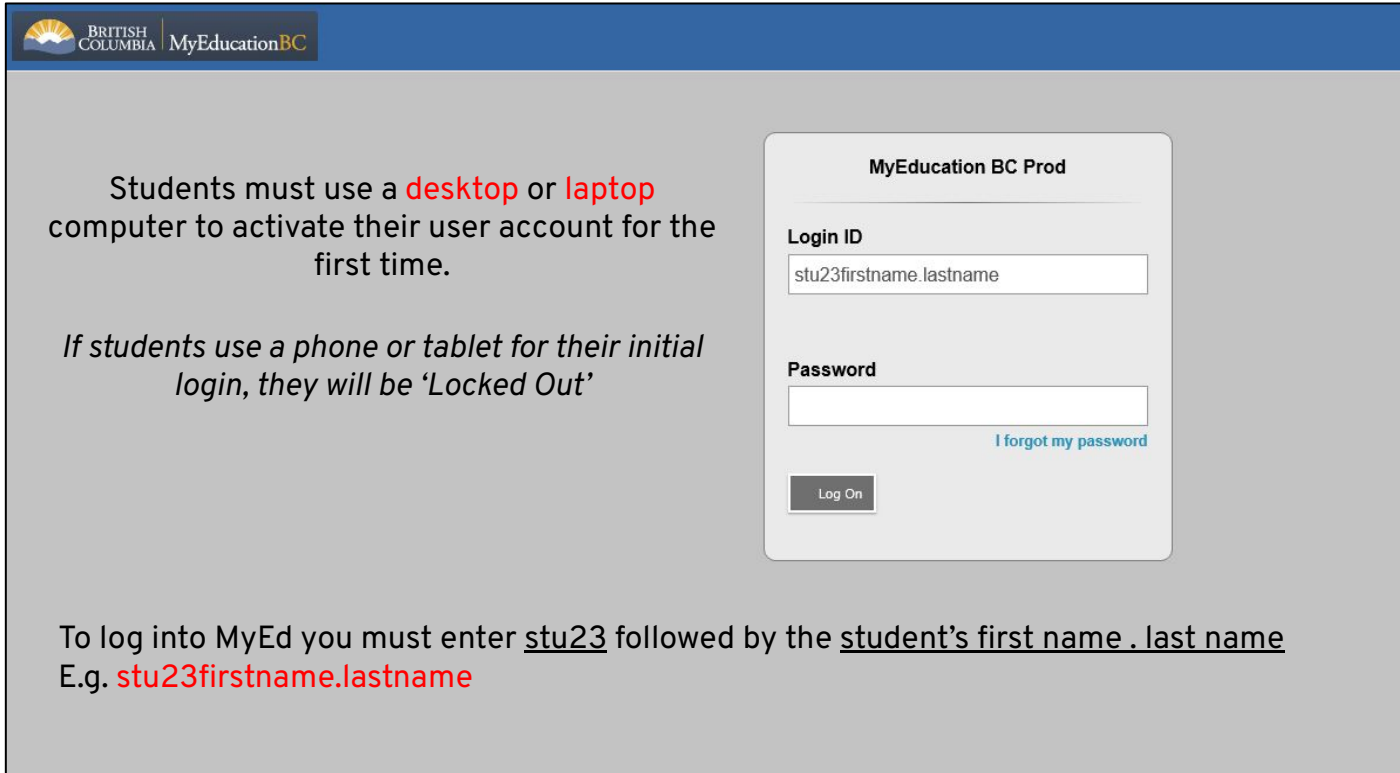
MyEducationBC is the tool all high schools use to timetable and do course selection.
The link to access this site is:

<https://www.myeducation.gov.bc.ca/aspn/logon.do>



The screenshot shows a web browser window with the URL <https://www.myeducation.gov.bc.ca/aspn/logon.do>. The page features the British Columbia MyEducationBC logo at the top left. The main content area is a light gray box titled "MyEducation BC Prod" containing a login form. The form has two input fields: "MyEducation BC Login ID" and "MyEducation BC Password". Below the password field are links for "Request an account", "Login Information", and "I forgot my password". A "Log On" button is positioned below the form. At the bottom of the form, there is a section titled "Login using BC Services Card below" with a "BC Services Card" button. The footer of the page contains the text "Copyright © 2003-2025 Follett School Solutions. All rights reserved."

2. LOGGING IN, CHANGING/RESETTING PASSWORDS



Students must use a **desktop** or **laptop** computer to activate their user account for the first time.

If students use a phone or tablet for their initial login, they will be 'Locked Out'

To log into MyEd you must enter stu23 followed by the student's first name . last name
E.g. **stu23firstname.lastname**

MyEducation BC Prod

Login ID
stu23firstname.lastname

Password

[I forgot my password](#)

Log On

2. LOGGING IN, CHANGING/RESETTING PASSWORDS

<https://www.myeducation.gov.bc.ca/aspen/logon.do>


- Enter your login ID, click “I forgot my password” (see the blue arrow below). A temporary password will be sent to your email address.
- Login using the new temporary password. The system will prompt you to enter a NEW password. Please read the password requirements carefully.


MyEducation BC Prod 16

Login ID

Password

[I forgot my password](#)

 Log On

 Forgot Password

3. WHERE TO FIND THE COURSE SELECTION SECTION

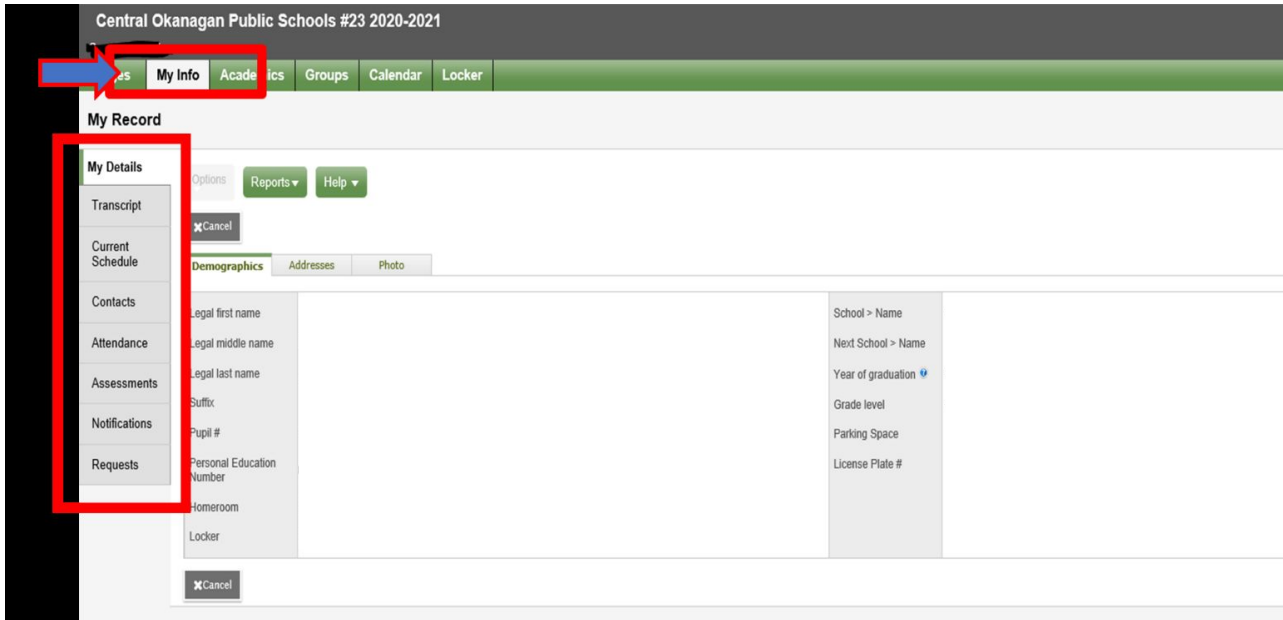


There are **six tabs at the top** of the Student Portal. Each contains information specific to the user.

(Note: Some tabs we do not use - locker, groups, etc.)

3. WHERE TO FIND THE COURSE SELECTION SECTION

The **My Info** tab provides access to demographic, attendance, and transcript records. Most importantly, also course selection requests.




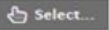
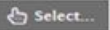
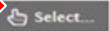
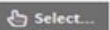
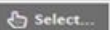
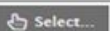
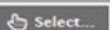
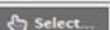
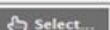
3. WHERE TO FIND THE COURSE SELECTION SECTION

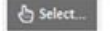
Under My Info, click on **Requests**


The screenshot displays a user interface with a top navigation bar containing tabs for Pages, My Info, Academics, Groups, Calendar, and Locker. Below this is a 'My Record' section. On the left, a vertical sidebar lists various options: Transcript, Current Schedule, Contacts, Attendance, Assessments, Notifications, and Requests. The 'Requests' option is highlighted with a red box, and a red arrow points to it from the bottom left. The main content area shows a 'My Details' section with buttons for Options, Reports, and Help, and a 'Cancel' button. Below this are tabs for Demographics, Addresses, and Photo. The Demographics tab is active, showing a form with fields for Legal first name, Legal middle name, Legal last name, Suffix, Pupil #, Personal Education Number, Homeroom, Locker, School > Name, Next School > Name, Year of graduation, Grade level, Parking Space, and License Plate #. A 'Cancel' button is located at the bottom of the form.

4. DOING COURSE SELECTION

Your choices may look a little different (depending on the grade), but you choose what you want using the **select buttons** on the side. (DO NOT USE PHONES!)

Primary requests							
	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Name	SecType	Alternate?	Pt
	English Language Arts						
	Other						
	English Language Arts						
	Mathematics						
	Sciences						
	Social Studies						
	Planning/Career Programs						
	Applied Skills						
	Computer Studies						
	Home Economics						

Alternate requests					
	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
	Alternates				



5. OTHER IMPORTANT INFO TO INCLUDE & POSTING

Please include any other info you want us to know about (ie. online course, if you're going to be attending part time, etc.)

Always, always remember that you have to **POST** (with the **post button**) or nothing uploads to our system.




Primary requests							
	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Name	SecType	Alternate?	Pr
Select...	English Language Arts						
Select...	Other						
Select...	English Language Arts						
Select...	Mathematics						
Select...	Sciences						
Select...	Social Studies						
Select...	Planning/Career Programs						
Select...	Applied Skills						
Select...	Computer Studies						
Select...	Home Economics						

Alternate requests					
	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
Select...	Alternates				

Notes for counsellor

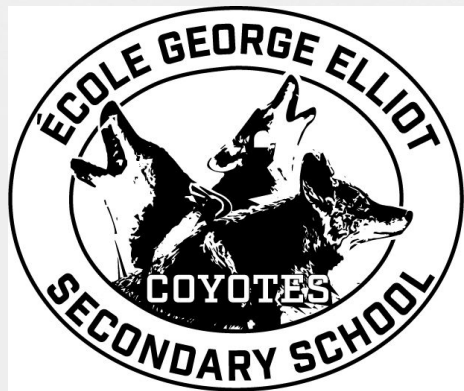
Please add anything that you think we should know when building your timetable.

MUST POST  Last posted time: 1/19/2018 1:38 PM Approved time:

6. WHAT IF I'M STUCK?

- If you have specific questions about courses, **please read your grade's .pdf course selection book** (GESS website)
 - ◆ If that didn't answer your questions, please phone the school and ask to speak with a counsellor (Mr. Sookochoff - Grade 9s, and Mr. Shaw - Grade 10-12s)

- If you have MyEd login questions, **please re-read this .pdf** for info on resetting passwords, etc.
 - ◆ Visit the GESS office and speak with Ms. Komant, our MyEd clerical person extraordinaire



**Thank you! We welcome
feedback on how to improve
this document to help future
students and their families!**

