



École George Elliot Secondary School

Guide to Academic Integrity

Academic Integrity

At École George Elliot Secondary School (GESS), academic integrity supports our commitment to a safe, caring, and orderly learning environment where all students can succeed. Academic integrity reflects the values of honesty, responsibility, and respect, and ensures that assessment accurately reflects student learning.

Academic integrity is demonstrated when students:

- Are honest and submit work that is of their own learning and thinking
- Are honest and acknowledge the ideas and contributions of others
- Are responsible and complete assessments independently unless otherwise directed
- Are responsible and use technology and AI tools appropriately and as permitted by the teacher
- Are respectful and do not interfere with the learning of others

Academic dishonesty occurs when a student misrepresents their learning. This includes, but is not limited to:

- Copying or submitting another person's work as one's own
- Paraphrasing or reorganizing content without proper acknowledgment
- Sharing or distributing assignments, tests, or answers without permission
- Accessing or using unauthorized materials during assessments
- Falsifying or fabricating information, data, or sources
- Using digital tools, translators, or AI in ways that misrepresent understanding

Examples of Academic Dishonesty include:

- Copying homework, assignments, or lab work from another student
- Submitting AI-generated work as your own
- Using translation tools to produce work beyond your understanding
- Sharing test or quiz answers with others
- Using unauthorized notes or devices during assessments
- Failing to cite sources when using ideas, images, or text
- Altering or fabricating data in labs or assignments

Responsible Use of AI and Digital Tools

Students must use digital technologies in a way that supports learning and reflects academic integrity. Whenever in doubt, seek guidance from your teacher about approved AI and digital tools, verifying the accuracy of AI-generated information, protecting personal information, and avoiding the spread of misinformation. Inappropriate use of AI, including submitting AI-generated work as one's own, constitutes academic dishonesty. Students are responsible for demonstrating honesty in their work, completing assignments with ownership and agency,, respecting the learning environment, and seeking clarification from their teacher when unsure about expectations.

AI Use Continuum - Is this Work Your Thinking and Learning?

Allowed
(but not limited to)

- Brainstorming ideas
- Asking for explanations
- Getting feedback on your writing
- Creating practice questions

**Use with
CAUTION**

- Rewriting AI-generated ideas, ex: using AI summaries
- Using AI to analyze or synthesis information for you
- Using AI for information you do not understand yourself

**NOT
Allowed**

- Submitting AI-generated work
- Copying and slightly changing AI responses
- Using AI on tests or quizzes
- Copying and pasting your assignment and letting AI complete it for you

Consequences for Academic Dishonesty

Consequences for academic dishonesty should be educational, appropriate, and proportional.

First or Minor Incidents

- Re-learning of citation skills
- Re-learning or reflecting on academic integrity
- Resubmission opportunity
- Alternative demonstration of learning
- Incident reported to family
- Admin informed

Significant or Repeated Incidents

- No resubmission opportunity
- Admin informed and name recorded on office list
- Reflected in report card comment
- Incident(s) reported to family
- Appropriate consequence from code of conduct